DEEP PORTAGE LEARNING CENTER

JOB TITLE: Overnight Wood Burner

REPORTS TO: Assistant Director

PURPOSE OF JOB

The purpose of this position is to operate a sustainable wood heating system and snow removal for an environmental education center.

JOB CLASSIFICATION: *Part-time, non-exempt (20-25 hrs/wk, $16/hr)*

WORK SCHEDULE: Sunday-Thursday, 10pm-2am, November-March

ESSENTIAL FUNCTIONS

- Safe operation of wood gasification system
- Ability to safely operate vehicles and snowplow
    - **Valid Driver's License and clean driving record**
- Ability to work the assigned shift
- Ability to independently safely use all equipment (vehicles, trailers, power tool, etc)
- Ability to carry out instructions independently

EXPERIENCE, SKILLS AND KNOWLEDGE REQUIREMENTS

- Ability to work independently as well as in a team-oriented environment
- Excellent problem-solving, decision-making and prioritization skills.
- Comply with organization safety regulations and demonstrates personal safety awareness.
- Clear verbal communication skills
- Creative, flexible, and strong initiative
- An interest and commitment to outdoor conservation and renewable energy
- Desire to maintain a healthy community and workplace
- Ability to work well with people of diverse backgrounds, experiences, and perspectives
- Preferred Experience
    - Operating a large snow plow on a large pick-up truck
- *Must have reliable transportation to and from work to navigate County road at night during snowy and wintery conditions.*
- Ability to work well with people of diverse backgrounds, experiences, and perspectives

PHYSICAL REQUIREMENTS

- Ability to work outside in all weather conditions (cold, snow, rain, heat, insects)

- Ability to repetitively lift up to 25 pounds, frequently lift up to 50 pounds, and occasionally lift over 50 pounds
- The employee is regularly required to stand and walk; use hands to handle or feel; reach overhead with hands, arms and shoulders in all directions; stoop, kneel, crouch, or crawl
- Noise level is usually moderate

PRINCIPLE ACTIVITIES/DUTIES

Wood Heating System (90%)

- Adding wood to wood gasifiers once per hour
- Loading and hauling firewood using a truck or UTV
- Stacking firewood
- Keeping burn rooms clean

Facilities and Grounds (10%)

- Keep walkways and entryways clear of debris, ice, and snow
- Plow snow from paved areas and parking lots

All employees are required to satisfactorily perform the essential functions of their positions. The essential functions listed above are not intended to be construed as an exhaustive list of all responsibilities, duties, and skills required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions of the job. Nothing in this job description restricts management's right to assign or reassign duties and responsibilities to this job at any time.